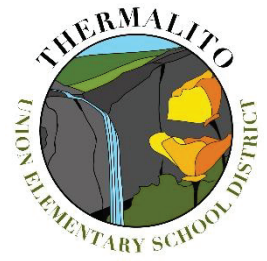


# TUESD Rider Verification Packet



The Thermalito Union Elementary School District provides free transportation to its students so long as they meet the following qualifications:

1. Student home address must be within the school boundary.
2. Student home address must be outside of the "Walking distance" from school (three-quarter miles for elementary students and one mile for middle school students)
3. Review the Parent and Student Responsibilities and please follow them at all times. Failure to follow the rules could result in suspension of transportation services.

If your student is eligible and you would like transportation for your student, please fill out the information at the bottom of this sheet and return it to your school. You will receive a notification about transportation services after this form has been processed. You can also visit our transportation website <https://www.thermalito.org/Page/292> to find a list of bus stops, student bus conduct guidelines, and our transportation safety plan.

## Pickup and Dropoff Information

Students should be at the bus stop **5 minutes before** the scheduled pickup time. Drivers cannot return for students that miss the bus. Pickup times are subject to change during the school year and may fluctuate with new or dropped riders. Any planned changes beyond 5 minutes will be followed up with a phone call.

**Students must ride their assigned buses and exit the bus at their assigned stop.** Temporary changes MAY be arranged, by filling out the *Alternate Address Rider Request* Form, if it's an emergency, please call 530-538-2960 or 530-282-9170. Otherwise please allow 1 – 3 business days to complete the changes. A hand written note to the driver **requires a stamp from your school office or the Transportation office.**

## Questions? Contact us

**Address:** 1123 Sierra Avenue

**Call Office:** (530)538-2960

**Call/Text:** (530)282-9170

**Email:** JLopez@Thermalito.org

**Office Hours:** 6:30Am – 3:30PM

*\*If you reach voicemail, please leave your name, the student you are calling about, your relationship to student, and a call back number.*

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## TUESD Transportation Request Form

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

School: \_\_\_\_\_

Your Name: \_\_\_\_\_

Student Name(s): \_\_\_\_\_

Home Address: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

Prefer Text or Call: \_\_\_\_\_

Transportation Needed (circle one):      Both To and From School    To School Only    From School Only

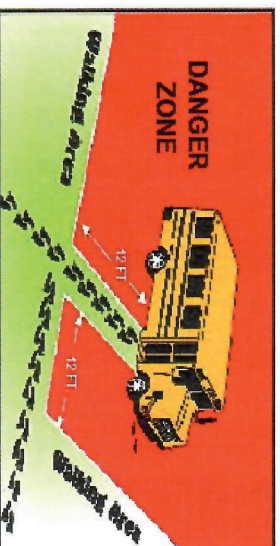
## CONDUCT AT SCHOOL BUS LOADING ZONE AND BUS STOPS

1. Stand in a line facing traffic so you can see the bus approaching. Stand back 12 feet from where the bus will stop. Do not approach the bus until the driver opens the door.
2. When loading at a school, follow the directions of the driver or person on bus duty. Stand back the required 12 feet from the bus, in a line, until the driver opens the bus doors.
3. Never go under any bus to retrieve something you have dropped and never touch the bus. Ask the driver for assistance.
4. Destroying property, playing in or running on the street, or participating in any type of horseplay at a bus stop is dangerous and prohibited.
5. When waiting to load or unload the bus, students are the direct responsibility of the driver, and students **must** follow the driver's directions.
6. School buses can only stop at designated bus stops. If you miss the bus, have your parent or guardian take you to school. **Never** run after your bus if you miss it.

## WALKING TO AND FROM BUS STOPS

1. Go directly to and from the bus stop.
2. Plan the safest route with the fewest streets to cross.
3. If possible, cross streets at corners, using crosswalks if available. Look in all directions before crossing, and when safe, walk across the street. Always obey traffic signals.
4. Do not run out in the street from between parked cars or shrubbery.
5. Walk to and from school bus stops out of the roadway facing traffic.
6. Never accept a ride from a stranger.
7. Leave home early enough so you do not have to run to catch your bus.

## DANGER ZONES



## CROSSING THE STREET AT SCHOOL BUS STOPS

1. Thermalito Union School District bus drivers cross all students, pre-kindergarten through eighth grade, who need to cross the street as they depart the bus. Be sure you tell your driver if you need to cross the street, so the driver can safely prepare the bus for crossing procedures.
2. Always let the bus driver be the first person off the bus. The driver needs to activate the bus "Red Lights" that flash on the outside of the bus to warn traffic to stop for children crossing the street.
3. Once the driver is off the bus, you can walk down the steps and wait on the sidewalk, next to the front of the bus, for your driver to direct you to cross the street. Never go into the street until the bus driver directs you to do so.
4. Always walk between the bus and the bus driver, as you cross the street.
5. *Once you have crossed the street, do not go back into the street. Go directly home.*

## RULES AND REGULATIONS FOR SCHOOL BUS PASSENGERS

1. Pupils are encouraged to arrive at their bus stop five (5) minutes before the bus is scheduled to arrive.

2. Pupils shall use only appropriate bus stops.
3. Pupils, pre-kindergarten through eighth grade, shall leave the bus at their regular bus stop unless they have a note from their parents, approved by the principal or designee, authorizing the pupil to leave the bus at another bus stop.
4. Pupil shall avoid fighting, pushing or rough play of any kind while at the bus stop, on the bus, when loading or unloading the bus.
5. Pupils shall respect the rights and property of others on the bus and at all bus stops.
6. Pupils shall not use profane language, obscene gestures, create excessive or unnecessary noise that would distract the driver's attention.
7. Pupils shall not throw objects inside or outside of the bus.
8. Pupils shall sit up in their seats, face the front of the bus, keep their feet off the seats, and not obstruct the aisle with their legs, feet, or other objects.
9. Pupils shall not change seats while the bus is moving, or leave their seats until the bus is stopped and the doors are open.
10. Pupils shall keep all parts of the body inside the bus windows and emergency exits at all times.
11. Pupils shall not damage or deface any part of the bus, tamper with the radio, bus controls, or emergency exits.
12. Pupils shall not use any tobacco products, nor eat or drink on the bus. (On student activity trips only, the bus driver may allow students to eat or drink on the bus.)
13. Pupils are not allowed to bring live animals, except service dogs, on the bus.
14. Pupils shall obey the instructions of the driver at all times.
15. We will not transport hazardous or destructive objects of any kind, such as firearms, weapons, glass objects or containers, explosives, sharp or pointed objects, skate boards, scooters, ball bats, or any other large toys.



## DISCIPLINE PROCESS

Bus transportation is a privilege extended only to students who display good conduct while preparing to ride, riding or leaving the bus. Continued disorderly conduct or persistent refusal to submit to the authority of the driver shall be sufficient reason for a student to be denied transportation.

Video cameras may be used on school buses to monitor student behavior while traveling to and from school and school activities. Students found to be in violation of the district's bus conduct rules shall be subject to discipline in accordance with district policy and regulations.

**Violations will be subject to the following action:**

**Verbal Warning:**

Students may be given a verbal warning.

**First Written Violation:**

Warning to student by Transportation Supervisor or Bus Driver with notification to parents.

**Second Written Violation:**

Three days to two weeks denial of transportation (parent will be notified).

**Third Written Violation:**

Denial of transportation from one semester up to one full year (parent will be notified).

Depending on the severity of the violation and the circumstances, the above actions may be modified.

**NOTE:** Parents/guardians are liable for their student's damage to the seats or any other part of the bus

## PARENT AND STUDENT RESPONSIBILITIES

Parents will be responsible to share and discuss the bus rules and regulations with their children.

A signed verification notice must be returned to the Transportation Office prior to second week of school. Students, who do not return the signed verification, shall be denied transportation.

Information governing the rules and regulations of school bus riders can be found in the:

California Vehicle Code  
California Code of Regulation Title XIII  
California Education Code



**Transportation  
Department**  
1123 Sierra Avenue  
Oroville, CA 95965  
(530) 538-2960

